

PRIYANKA JAIN

Summary

Internationally certified trainer with a sound understanding of needed traits for workplace success and a strong

ability to train employees in improving those characteristics. Has 17 years of corporate experience in the

field of Software Development, R & D, Manufacturing, Marketing and with four years' experience working

as a Corporate Trainer.

In the year 2005, opened a Software Development Firm named "S3 Software Solution".

In the year 2015, opened an Institute named, "Building Services Design & Energy Institute", where we

conduct corporate training, workshops for professionals, fresh B.Tech & Diploma holders and ITI in the field

of Mechanical, Electrical and Civil. After this, there were three more additions "www.meppedia.com" "www.mymakeover.club" and "International Skill Certification Centre".



Highlights

- Strong knowledge of soft skills affecting the overall functioning of various industries
- Good verbal and non - verbal communication skills
- Good interpersonal abilities
- Leadership Skills
- In-depth knowledge of Emotional Quotient as related to organizations
- Good understanding of industrial and organizational psychology principles
- Excellent ability to help workers in many industries improve upon skills
- Presentation & Public Speaking Skills
- Software Development.

Topics for Trainings

- Body Language,
- Entrepreneur, Entrepreneurship and Enterprise
- New Age Entrepreneurship Opportunities and Best Practices
- Business Environment Scanning: Tools & Techniques
- Sales ready,
- Tools and Techniques for Success in business
- Personal Branding
- Interpersonal Skills
- Negotiation skills,

- Customer Service,
- Customer Handling and Engagement
- Leadership skills,
- Resolving Conflict,
- Presentation & Public Speaking Skills
- Campus to Corporate Training (to Fresh Graduates)
- Verbal and non- verbal communication skills
- Emailing Etiquette
- Business Communication Skills
- Business & Social Etiquette – Making positive impressions
- Time & Stress management.
- Functional Mentorship
- Organization Behaviors
- Dining Etiquette
- How to make First Impressions
- Goal Setting

Work Experience

❖ **Corporate Trainer (800+ Executives, Teachers and Students)**

- Conflict Management Session in Wealth Clinic a real estate company
- Faculty Development Programme on Entrepreneurship at Amity University
- Corporate Communication Session in Irene Hospital (Training for Managerial Staff)
- Public Speaking and Confidence building Abhijit Auto Agency (I) Pvt Ltd, (Training sessions for Senior Management)
- 4 days session for Dakin India on Business etiquettes, Conflict management, Communication Skills
- Session at Blue Star Ltd , Chennai
- Sessions in different colleges
 - Galgotia University, Greater Noida
 - Delhi College of Technology & Management,
 - Poornima College of Engineering, Jaipur
 - Amity University, Noida
 - Dr. Akhilesh Das Gupta Institute of Technology & Management, Delhi
 - Maharaja Agrasen Institute of Technology, Rohini
 - G B Pant, Delhi
- One to one sessions to fresh graduates for Interview
- Young Students for Public Speaking
- Judge for Debate in World Scholars Cup at Beijing, China
- G.D Goenka School Students Training for World Scholars Cup
- G.D. Goenka Teachers Training

❖ **Volunteer For Teach India (CSR Initiative of Times of India)**

100 hrs training for Spoken English (a course Designed by British Council) to young Diploma holders ready to join Industry as work force or Entrepreneurs.

❖ **Training & Development Head (Building Services Design & Energy Institute – as Proprietor)**

(Since 27-11-2015)

❖ **S3 Software Solution. (Owner)**

(Since 03/01/2005)

❖ **Sanelac Consultants Pvt Ltd. (Manager IT)**

(03/01/2005 – 30/10/2015)

❖ **Embedded System design (Shyam Telecom – R & D Department)**

(01/12/2002 – 31/12/2004)

Education

❖ **Pursuing Accelerated General Management Programme at IIM Ahmedabad**

❖ **Bachelor's Degree – Electronics engineering (in 2001)**

WIT Solapur (Shivaji University)

❖ **TTT (Certified by ICBI, Course Accredited by NABET)**

❖ **Scottish Qualifications Authority (SQA) certification for Soft Skills Trainer**

❖ **Training By British Council for being a facilitator for Spoken English training**

❖ **Training on Personal Branding for Image Consultants by Judith Rasband (Conselle Institute of Image Management, USA)**

Associations & Memberships

❖ **Member of Pinkshe(NGO)**

❖ **Member of Indian Society for Training & Development (ISTD Noida Chapter)**





SCOTTISH
QUALIFICATIONS
AUTHORITY

Curriculum Partner



Conselle Institute
of Image Management



Image Consulting
Business Institute™

A Division of First Impression Consulting Pvt Ltd

This document is issued to certify
that in February 2019

Priyanka Jain

attained the

Customised Award

Professional Programme in Soft Skills Training

Chief Executive
Scottish Qualifications Authority

Director
First Impression Consulting Pvt. Ltd

Code: GG3M 04
SCN: 187248302





AMITY UNIVERSITY



ENTREPRENEURSHIP
DEVELOPMENT
INSTITUTE OF INDIA

2 WEEK FACULTY DEVELOPMENT
PROGRAMME ON ENTREPRENEURSHIP

CERTIFICATE OF APPRECIATION

This is to certify that Dr./Mr./Ms. Prियanka Jain
is being awarded this certificate in appreciation and recognition of his/her excellent contribution during the
"Faculty Development Programme on Entrepreneurship" held and organised at Amity University, Uttar Pradesh
in association with Entrepreneurship Development Institute of India.

Amit Pamnani
Deputy Director,
ATPC, AUUP

Anjali Kumar Bhatnagar
Deputy Director
ATPC, AUUP

Prof. (Dr.) Ajay Rana
Advisor
Amity Education Group

Dated: 20th May, 2019 - 31st May, 2019



IMAGE
MANAGEMENT
PROFESSIONALS'
ASSOCIATION

Curriculum Partner



Conselle Institute
of Image Management

Certificate Of Participation



IS AWARDED TO

Prियanka Jain

FOR

ATTENDING THE 1-DAY TRAINING ON
PERSONAL BRANDING FOR IMAGE CONSULTANTS
ON 12TH DECEMBER, 2018

JUDITH RASBAND



CERTIFICATE

This is to certify that

PRIYANKA JAIN

has completed a 56-hour training programme

conducted by the British Council

as part of the SPOKEN ENGLISH PROGRAMME
TEACH INDIA

during the winter cycle of 2017-18

Organised by The Times Group
and trained by the British Council.

Alison Barrett
Head – State Partnerships
British Council

Sanjiv Kaura
CEO–Corporate Social Responsibility
Bennett, Coleman & Co. Ltd.





CERTIFICATE

This is to acknowledge the contribution of

PRIYANKA JAIN

for delivering the

SPOKEN ENGLISH PROGRAMME
TEACH INDIA

during the winter cycle of 2017-18

Organised by The Times Group
and trained by the British Council.

Alison Barrett
Head – State Partnerships
British Council

Sanjiv Kaura
CEO–Corporate Social Responsibility
Bennett, Coleman & Co. Ltd.



October 9, 2018

APPRECIATION CERTIFICATE

PRIYANKA JAIN

(You CARE And It CREATES Happiness)

This is to certify that Ms. Priyanka Jain had conducted a session on **Professional Communication** for IRENE Hospital. The trainees participated and heard the one hour session with keen interest. They were immensely benefited.

We wish Ms. Priyanka Jain good luck and success in future endeavors for organizing valuable training programs to other hospital, institutions and organizations.

Thank you for your commitment toward the success to fill the Hospital staff with light and warmth of Soft - Skill energy tech talks for happiness.


HR & Admin.



Mr. Vijendra Kumar Tiwari
Director

Irene Hospital (Kalkaji)
IRENE HOSPITAL
(Irene Health Services Private Limited)
DD-23, Kalkaji Extension
New Delhi-110019
Telephone No. 011-49922222

Irene Hospital

Irene Health Services Private Limited



G. D. GOENKA PUBLIC SCHOOL

Special Commendation

Presented to:

Mrs. Priyanka Jain

I would like to take this opportunity to commend you for your contribution to our school.

Your interaction with the Students was very motivating and inspiring.

Thank you for this enriching experience and best wishes for your continued success!

Seema Sahay
Principal

April 21, 2018

Date



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E. : school@gdgoenka-saritavihar.com

W. : www.gdgoenka-saritavihar.com

October 20, 2018

APPRECIATION CERTIFICATE

To Whom So Ever It may Concern

This is to certify that Ms. Priyanka Jain C/o. Building Services Design & Energy Institute, First Floor, c-64/2, Okhla Industrial Area, Phase-II, New Delhi-110020 conducted 8 days session on Public Speaking and Confidence Building to the Directors and Management officials of our company. It was immensely beneficial & Practical. We thank her and wish her all success in her future endeavours.

I wish Ms. Priyanka Jain good luck for extending her valuable training programs to other institutions and organizations.

For, Abhijit Auto Agency (I) Pvt. Ltd.



Sri. Vijay Kumar Jasrasaria
(Managing Director)









